

Fact Sheet 2018/19 – “University of Freiburg Global Exchange”

General Information:

Full university name	Albert-Ludwigs-Universität Freiburg (English: University of Freiburg)
Contact	International Office Albert-Ludwigs-Universität Freiburg Fahnenbergplatz D-79085 Freiburg/Germany Fax: +49 761 203-4377 Email: io@uni-freiburg.de www.international.uni-freiburg.de/
Number of students	25,000 students
Number of international students	4,300 international students (≈15%)
Director International Office	Ms. Katharina Aly
Team Coordinator Mobility Services	Dr. Jens Langer
INCOMING “Freiburg Global Exchange” students <i>(= students coming to Freiburg; university-wide bilateral exchange programs; NOT Erasmus)</i>	<ul style="list-style-type: none"> ▪ Ms. Atavi Yenke (Incoming Service) Global-Incoming@io.uni-freiburg.de ▪ Ms. Susanne Obert (Baden-Württemberg scholarship) bw-stipendium@io.uni-freiburg.de
OUTGOING “Freiburg Global Exchange” students <i>(= Freiburg students going abroad; university-wide bilateral exchange programs; NOT Erasmus)</i>	<ul style="list-style-type: none"> ▪ Dr. Jens Langer (Asia incl. Russia, Oceania) jens.langer@io.uni-freiburg.de ▪ Ms. Mareen Kästner (USA, Canada, Oxford) mareen.kaestner@io.uni-freiburg.de ▪ Ms. Susanne Obert (Baden-Württemberg scholarship) bw-stipendium@io.uni-freiburg.de

Dates:

Semester	Semester 1 (Winter)	Semester 2 (Summer)
Semester dates	1 Oct 2018 – 31 March 2019	1 April 2019 – 30 Sept 2019
Application deadline <i>for Freiburg Global Exchange (incoming) students</i>	1 May 2018	1 Nov 2018
Arrival Days <i>for Freiburg Global Exchange students participating in the intensive language course in March/September</i>	3 Sept 2018 from 10 a.m.	1 March 2019 from 10 a.m.
Arrival Days <i>for Freiburg Global Exchange students, official semester start</i>	1 and 2 Oct 2018 from 10 a.m.	1 and 2 April 2019 from 10 a.m.
Welcome Days (Orientation)	4 – 9 Oct 2018	10 - 15 April 2019
Orientation mandatory?	Yes	Yes
Teaching periods	15 Oct 2018 – 9 Feb 2019	23 April 2019 – 27 July 2019
Exam periods	Usually during the last weeks of the teaching period, but for some classes, exams may be scheduled up to two weeks after the end of the teaching period.	
Holidays & Vacation periods	<ul style="list-style-type: none"> • All Saints' Day: 1 Nov 2018 • Christmas break: 23 Dec 2018 – 6 Jan 2019 	<ul style="list-style-type: none"> • Labor Day: 1 May 2019 • Ascension: 30 May 2019 • Pentecost: 10-15 June 2019 • Corpus Christi: 20 June 2019
For more information on dates, deadlines & events:	www.uni-freiburg.de/go/sem-term	

Arrival:

Nearest airports (no airport pickups)	EuroAirport Basel-Mulhouse-Freiburg, Frankfurt (Germany), Zuerich (Switzerland)
Nearest train station	Freiburg im Breisgau Hauptbahnhof (Main Station)

Accommodation:

University accommodation	The International Office will provide accommodation in a student dormitory to all University of Freiburg Global Exchange students upon application (see "Application" below).
Types of housing	Student dormitories with single apartments or single rooms in shared apartments.
Shared apartment sizes	1-7 people sharing a kitchen and a bathroom (<i>some entire floors might share multiple bathrooms and kitchens</i>)
Distance housing to university	5-15 minutes by tram or bus, 5-20 minutes by bicycle, 10-40 minutes on foot, depending on dorm location.
Meals and Dining	No meal plans included in housing. Canteen and cafeteria meals are paid per meal with university ID on a student rate.

Application materials	http://www.studium.uni-freiburg.de/en/counseling/exchange-programs-and-studying-abroad/freiburg-global-exchange?set_language=en
Application procedure	<ol style="list-style-type: none"> 1) Partners please fill in the nomination sheet you will receive by email. 2) Your student(s) have to prepare the following supporting documents before they fill in the online application: <ul style="list-style-type: none"> • Scan of passport page (<i>ID page</i>) • One digital passport photo • Scan of Language certificate (if available) (e.g. DAAD certificate, others also accepted) 3) The student(s) will find our online application form at the following link: <p style="text-align: center;"><u>www.uni-freiburg.de/go/global-bewerbung</u></p> <p><i>Note: This form should be used only by Exchange Students coming to the University of Freiburg within a university-wide exchange agreement that is coordinated by the International Office ("University of Freiburg Global Exchange") and NOT by Erasmus students.</i></p> 4) Students have to submit the online application and upload the above mentioned documents. 5) 3 biometric passport photos (35 x 45 mm, first name and family name on the back) have to be sent via regular mail to: University of Freiburg International Office z.Hd. Atavi Yenke D-79085 Freiburg, Germany 6) PhD students are welcome during regular semester dates and in addition need to hand in a letter of acceptance ("Betreuungsusage") issued by a Freiburg supervisor.
Application outcome	<p>Freiburg Global Exchange students will receive an admission letter, housing offer, and further helpful information in June/July (for those coming in October) or in January/February (for those coming in April) respectively. Admission is always granted for one semester only; students register for the second semester (one-year exchange) in Freiburg.</p>
Admission	<p>Admission is granted under the status of non-degree-seeking-student. Please note that the maximum age of participants at the Freiburg Global Exchange Program is 35 years for students as well as for PhD students. Admission is limited to the applicant and does not include family members such as spouses and/or children.</p>

Extension of exchange period	Extension of admission beyond the exchange semester/year is only possible under exceptional circumstances.
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Academics:

Areas of study available to Global Exchange students	Classes from all faculties with a few exceptions listed below. Language and/or academic prerequisites may apply.
Areas of study NOT available to Global Exchange students	Medicine, Dentistry, Pharmacy, Molecular Medicine, Psychology. University College Freiburg (UCF): UCF is not generally open to the exchange. Exchange students may register for classes during UCF's registration period III, during which still available places in classes are filled. Admission is granted upon priority order.
Language(s) of instruction	German, with some courses taught in English. For detailed information please see current course catalogue and search for English-taught classes or consult study advisors at the faculties.
Language requirements	Freiburg Global Exchange students should have German language skills at least at level A1 (CEFR*). Regular classes held in German will require a B2/C1 level. <i>*Common European Framework of Reference for Languages (CEFR)</i>
Language Teaching Center (SLI)	www.sli.uni-freiburg.de/home-en
Preparatory language courses	Four-week intensive German language courses are offered by the Language Teaching Center (SLI): General fees apply (course fee + accommodation, around 1000 EUR) Available in: February, March, July, August, September www.uni-freiburg.de/go/sommer-winter-home-en
Language courses available during the semester	During the semester a variety of tuition-waived German language courses and seminars (language levels A2-B2) are offered for Freiburg Global Exchange students through the Language Teaching Center (SLI) . Freiburg Global Exchange students will be informed about the registration by email.
German Department	The German Department / Deutsches Seminar is an university institution focusing on teaching and research for which a high level of language skills (B2/C1) is essential.
Full time course load per semester	Recommendation for exchange students: 24 ECTS points with no up nor down limit.
Course catalogue	Available from July onwards (for those coming in October, winter semester) and from January onwards (for those coming in April, summer semester). For courses, course descriptions, contacts etc. please see: www.uni-freiburg.de/go/campus-en and/or contact study advisors at the faculties.
Course registration	Around August (for those attending the winter semester) and February (for those attending the summer semester). Mainly online registration, sometimes by email or personally. For questions please contact study advisors at the faculties.
Credit transfer	It is the responsibility of the applicant to arrange credit transfer

	with their home university.
Transcripts	Records of academic achievements (including European Credit Transfer System records – ECTS) <u>are provided on demand</u> .

Cost of living estimates per month	<ul style="list-style-type: none"> • Accommodation: 250 – 400 EUR • Food: 200 EUR • Clothes: 50 EUR • Study materials: 40 EUR • Public transportation: 94 EUR (<i>Semester ticket valid for 6 months</i>) • Health insurance: 90 EUR • Telephone, TV, Internet: 50 EUR • Miscellaneous: 80-100 EUR <p>Minimum living expenses: 800 – 900 EUR per month</p> <p><i>Note: All figures are intended as an orientation only.</i></p>
Student and administrative fees	<p>All University of Freiburg students must pay administrative fees (currently 142 EUR per semester) for student services offered by the Student Union, including the right to purchase the semester ticket (public transport). Freiburg Global Exchange students pay a reduced rate of currently 78 EUR.</p> <p>All students must pay a 400 - 500 EUR deposit for dormitory housing which will be refunded at the end of their stay.</p>
Baden-Württemberg Scholarship	<p>Exchange students who receive a placement (1 or 2 semesters) in the University of Freiburg Global Exchange Program (NOT Erasmus) are eligible and encouraged to apply for this specific scholarship.</p> <p>Please keep in mind the strict deadlines: usually 1 April for the winter semester resp. 2 November for the summer semester (always check current call for applications). This includes an online application which has to be submitted by that deadline! For details please refer to link above.</p>
DAAD scholarships	<p>The DAAD (Deutscher Akademischer Austauschdienst - German Academic Exchange Service) offers a variety of scholarships for German and Non-German (exchange) students, PhD students, and researchers. Detailed information can be found at www.daad.de.</p> <p>The application usually has to be submitted from the home country prior to the stay in Germany.</p>
Health insurance	<p>All students need proof of sufficient health insurance in order to be enrolled. A German public health insurance plan is mandatory for exchange students. These plans offer maximum coverage and cost approximately 90 EUR per month.</p> <p>The University of Freiburg will not cover any medical bills for students.</p>
Liability Insurance	<p>We strongly recommend purchasing a liability insurance plan ("Haftpflichtversicherung"). This insurance covers everyday life risks, e.g. unintentionally injuring a pedestrian with your bike or breaking someone else's property. Liability insurance in Germany costs roughly 50 EUR per year.</p>

Center for Key Qualifications	The Center for Key Qualifications (ZfS) offers three courses for international students with 3 ECTS points each: intercultural competence/studying in Germany (winter and summer semester), academic writing skills (winter semester only; in German), and a short, practice-oriented intercultural training for incoming exchange students (two days at the start of each semester).
Resources/services for students with disabilities	For services for students with disabilities please see: www.studium.uni-freiburg.de/service_und_beratungsstellen-en/studying-with-a-disability/handicap-en
Visa Requirements	Nationals from Non-EU-Countries have to apply for a visa for educational purposes at a German Embassy in their home country. Nationals from EU-Countries as well as Iceland, Liechtenstein, Norway, Switzerland, Australia, Israel, Japan, Canada, New Zealand, the Republic of Korea and the USA do <u>NOT</u> need a visa. ALL Freiburg Global Exchange students have to apply for a residence permit with the local authorities (Ausländerbehörde) after their arrival in Freiburg.
Emergencies	German universities do not usually provide emergency phone contacts. For emergencies call the European Emergency Number 112 free of charge to reach police, medical or emergency services.
Important Websites	<p>University of Freiburg www.uni-freiburg.de</p> <p>International Office (IO) www.international.uni-freiburg.de</p> <p>International Admissions and Services (IAS) www.uni-freiburg.de/go/ias-en</p> <p>Student Services Freiburg (SWFR) www.swfr.de/en/</p> <p>Local authorities (Ausländerbehörde) www.freiburg.de/pb/Len/205368.html</p> <p>Course catalogue www.uni-freiburg.de/go/vvz</p> <p>Language Teaching Center http://www.sli.uni-freiburg.de/home-en</p> <p>Transcripts Transcripts</p> <p>Baden-Württemberg scholarship Baden-Württemberg Stipendium</p>