

# FUDAN UNIVERSITY

## Fact Sheet for Student Exchange 2019-2020 Academic Year



<b>Contact Information</b>	
<b>Name of University</b>	Fudan University
<b>Office dealing with students exchange matters</b>	Student Exchange Office, Foreign Affairs Office
<b>Mailing address</b>	Room 105, Ma Jinming Building 220 Handan Road, Shanghai China 200433
<b>Contact details</b>	Name: Mr. Michael Jun BAO
	Designation: Director of Student Exchange
	Email: <a href="mailto:junbao@fudan.edu.cn">junbao@fudan.edu.cn</a>
	Telephone: +86-21-5566-4152      Fax: +86-21-6564-9524
<b>Incoming Exchange Affairs University-wide</b>	<b>Name: Ms. Monika Jiawen FAN</b>
	<b>Designation: Incoming Exchange Officer</b>
	<b>Email: <a href="mailto:incoming@fudan.edu.cn">incoming@fudan.edu.cn</a></b>
	<b>Telephone: +86-21-5566-4153      Fax: +86-21-6564-9524</b>
<b>Outgoing Exchange Affairs University-wide</b>	Name: Ms. Mary Jieying LIN
	Designation: Outgoing Exchange Officer
	Email: <a href="mailto:outgoing@fudan.edu.cn">outgoing@fudan.edu.cn</a> ; <a href="mailto:linjieying@fudan.edu.cn">linjieying@fudan.edu.cn</a>
	Telephone: +86-21-5566-4153      Fax: +86-21-6564-9524
<b>Website for Exchange-related Information</b>	Foreign Affairs Office: <a href="http://www.fao.fudan.edu.cn/exchangein">http://www.fao.fudan.edu.cn/exchangein</a> Online Application: <a href="http://admission.iso.fudan.edu.cn/">http://admission.iso.fudan.edu.cn/</a> Chinese Visa Inquiry: <a href="http://www.fao.fudan.edu.cn/visa">http://www.fao.fudan.edu.cn/visa</a> Dorm Booking: <a href="http://iso.fudan.edu.cn/en/house.htm">http://iso.fudan.edu.cn/en/house.htm</a> Course Registration (Undergraduate): <a href="http://xk.fudan.edu.cn">http://xk.fudan.edu.cn</a> Course Registration (Graduate): <a href="http://yjsxk.fudan.edu.cn/wsxk/">http://yjsxk.fudan.edu.cn/wsxk/</a> International Students Office: <a href="http://iso.fudan.edu.cn/en/">http://iso.fudan.edu.cn/en/</a>
<b>Exchange Categories</b>	Fudan provides three different exchange programs for you, you must choose ONLY ONE of them: 1. <b>Chinese Language Students</b> (only taking Chinese Language courses) 2. <b>General Advanced Students</b> (taking undergraduate-level courses) 3. <b>Senior Advanced Students</b> (taking graduate-level courses)

## Application Materials and Procedures

Deadline for Nomination and Application	Fall Semester / Term 1	Spring Semester / Term 2
	Nomination by <b>Apr. 20</b> Application by <b>May 1</b>	Nomination by <b>Oct. 20</b> Application by <b>Nov. 1</b>
<b>Check List for Application</b> (documents only need to be uploaded in the application system, NO hardcopies required)	<ul style="list-style-type: none"> <li>▪ Photocopy of valid Passport (information page, at least 6 months period of validity)</li> <li>▪ ID photo</li> <li>▪ Official academic transcript</li> <li>▪ Language Proficiency Certificate if applicable</li> <li>▪ Course Proposal (for undergraduate student) with Fudan course codes and names; or Study Plan (for graduate student)</li> </ul> <p>Undergraduate students please refer to course list at <a href="http://www.fao.fudan.edu.cn/1619/list.htm">http://www.fao.fudan.edu.cn/1619/list.htm</a> (note: Chinese Language Students don't need to provide Course Proposal/Study Plan)</p> <p>We CAN host students with Chinese Passports or students with travel documents from Hong Kong, Macao and Taiwan <b>but CANNOT provide them on-campus housing.</b></p>	
<b>Academic Requirements</b>	<ul style="list-style-type: none"> <li>▪ <b>GPA: Minimum 3.0 GPA on a 4.0 scale (or equivalent scores)</b></li> </ul>	
<b>Language Requirements</b>	<ul style="list-style-type: none"> <li>▪ Chinese Language Program: No language requirements</li> <li>▪ Students from non-Chinese-native counties: Chinese-taught Courses: <b>new HSK 6 (score above 220)</b></li> <li>▪ Students from non-English-native countries: English-taught Courses: <b>TOEFL IBT above 80 or IELTS test score above 6.0 (no items below 6.0)</b></li> </ul>	
<b>Online Application Website</b>	<a href="http://admission.iso.fudan.edu.cn">http://admission.iso.fudan.edu.cn</a>	
<b>Procedures and Instructions</b>	<a href="http://www.fao.fudan.edu.cn/1612/list.htm">http://www.fao.fudan.edu.cn/1612/list.htm</a>	
Application Processing Period	Fall Semester / Term 1	Spring Semester / Term 2
	May 1 - May 31	Nov.1 - Nov. 30
<b>When should the Admission Package be expected?</b>	In Early- or Mid- June	In Early- or Mid- December
<b>Academic calendar (2019-2020)</b>	2019-09-02~ 2020-01-10	2020-02-17 ~ 2020-06-26
<b>Classes Period</b>	2019-09-09 ~ 2019-12-27	2020-02-24 ~ 2020-06-12
<b>Examinations</b>	2019-12-30 ~ 2020-01-10	2020-06-15 ~ 2020-06-26
<b>Vacation / Public Holidays (usually with long weekends, subject to change)</b>	Mid-Autumn Festival: 2019-09-13 National Day: 2019-10-01 New Year's Day: 2020-01-01	Women's Day: 2020-03-08 Ching Ming Festival: 2020-04-04 Labor Day: 2020-05-01 Youth Day: 2020-05-04 Dragon Boat Festival: 2020-06-25

Arrival / Orientation		
Recommended arrival dates	Fall Semester / Term 1	Spring Semester / Term 2
	Around Sept. 1, 2019	Around Feb. 16, 2020
Is airport pick-up service available?	No. Fudan does not offer airport pick-ups. Taxis in Shanghai are comparatively cheap and convenient.	
Is orientation program available?	Fall Semester / Term 1	Spring Semester / Term 2
If yes, when will it be held?	Sept. 2, 2019 (tentative dates)	Feb. 17, 2020 (tentative dates)
Cost of orientation program	Free of charge	
Medical insurance		
Are exchange students required to purchase a compulsory medical insurance plan?	No matter whether the exchange students has already bought insurance in home country or not, Ministry of Education of P. R. China requires that foreign students buy Compulsory Health Insurance at host university in China since 2008.	
If yes, please provide details.	The cost is 400 RMB for one semester (4 Months). (Introduction Link: <a href="http://enm.lxbx.net/">http://enm.lxbx.net/</a> Insurance Refer to: Plan Package - 800 for International students)	
Is purchase of medical insurance recommended?	Purchase of medical insurance or accident insurance in home country as a supplement to Compulsory Medical Insurance is also recommended	
Visa Requirements		
Are exchange students required to obtain a student visa?	Yes. Chinese Student Visa type: X1 or X2. X1 visa – two semester exchange X2 visa – one semester exchange	
If yes, what are the procedures?	Refer to visa requirements on consulates websites.	
Are exchange students allowed to do off-campus internship?	Yes, General Advanced and Senior Advanced students can do off-campus internship, but need to apply for internship notation.  Chinese language students are not allowed to do off-campus internship.	

### ***Estimated Expenses per Semester (approx. 4 months)***

<b>University-administered accommodation</b>	Hall lodging fees	
	Main Building: Single-bed room:80 RMB/day, double-bed room:55 RMB/day Supplementary Building: Single-bed room in a shared apartment: 45 RMB/day  In addition to the above, other applicable charges include: RMB800 for room reservation (prepaid, counted as part of rent) RMB200 as Room and Key Deposit (Refundable) Living Utilities Fee (electricity, water and internet) Information: <a href="http://iso.fudan.edu.cn/en/house.htm">http://iso.fudan.edu.cn/en/house.htm</a>	
<b>Private accommodation</b>	Types	Rental charges
	Inns, Airbnbs & Hotels (close to campus)	Around 180 RMB/day, 3000-5000 RMB/month
<b>Food/Meals</b>	Around 6000 RMB for one semester	
<b>Personal expenses</b>	Around 1000 RMB/month ( <b>laundry, sundries, transportation</b> )	
<b>Academic expenses eg. books</b>	Around 500 RMB for one semester	
<b>Insurance</b>	400 RMB for one semester	
<b>Mid-term course dropping fee (for undergraduate students)</b>	If students apply to drop a course during mid-term, they will have to pay <b>130 RMB per credit</b> as same as local Fudan students.	

### ***University-Administered / On-Campus Accommodation***

<b>Is university-administered accommodation available for exchange students?</b>	Yes. Housing fee and Utilities will be counted separately.
<b>Is availability guaranteed?</b>	Not guaranteed. Exchange students apply online by themselves.
<b>What is the application procedure?</b>	Apply online at <a href="http://iso.fudan.edu.cn/en/house.htm">http://iso.fudan.edu.cn/en/house.htm</a> ( <b>The E-Booking System will usually be opened one month after the admission, no earlier application allowed</b> )
<b>Is accommodation available over semester breaks?</b>	Available only for exchange students staying for a whole academic year (two semesters). Over semester breaks accommodation fees will be counted by days.
<b>If university-administered accommodation is not available, will there be any assistance in finding private housing?</b>	If students cannot manage to book a room at Foreign Students Dormitory, try the following resources ASAP:  1. Unijia International Student Village Add: No. 8 Building, Leisure Square, 173 Handan Road Booking: <a href="mailto:booking@unijia.net">booking@unijia.net</a>  2. Rooms in Shanghai <a href="http://www.roominshanghai.com/">http://www.roominshanghai.com/</a> 3. Smart Shanghai <a href="http://www.smartshanghai.com">www.smartshanghai.com</a> 4. Easy Comer <a href="http://www.easycomer.com">www.easycomer.com</a> 5. Enjoy Shanghai <a href="http://www.enjoyshanghai.com">www.enjoyshanghai.com</a> 6. Airbnb

### ***Course-related Information***

<b>How many teaching weeks are there in a semester?</b>	18 weeks per semester (16 teaching weeks + 2 exam weeks)
<b>How is a credit point defined?</b>	One instruction hour (45 minutes) per week throughout the semester stands for one credit at Fudan. An academic semester includes 18 weeks.
<b>Is course information (eg. description, syllabus) available online?</b>	English-taught Course List, Schedule and Syllabus are available at: <a href="http://www.fao.fudan.edu.cn/1619/list.htm">http://www.fao.fudan.edu.cn/1619/list.htm</a>  You can also find the Chinese Course List (all courses) there.
<b>Can students extend their exchange stint?</b>  <b>If yes, please advise application deadline and procedures.</b>	Yes. Application deadlines: May 15 (for Fall Semester) or Nov. 15 (for Spring Semester)  Procedures: get permission from Study Abroad Office of home institution first and then apply to Fudan Foreign Affairs Office for extension.
<b>Restricted program or courses (not open to exchange students).</b>	According to agreements clauses. Other restrictions include the following: MBA courses, LLM courses, medical courses, special programs in faculties (e.g. International Cultural Exchange School)
<b>Courses that are only available in one particular semester</b>	Spring and Fall course schedules are different.
<b>What is normal exchange student load per semester?</b>	6-15 credits for one semester (2-8 courses) (10 credits per semester on average)
<b>Are students allowed to take cross-faculty courses?</b> <b>If yes, are there any restrictions?</b>	Yes.  So long as the courses can be applied online successfully.
<b>Most favored faculties?</b>	International Cultural Exchange School; Chinese Language Dept. ; School of Economics/Management/ International Relations & Public Affairs/Social Development & Public Policy etc.