

## **Global Exchange Programme**

Fact sheet 2021-2022

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Information	
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Team	
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Outbound Mobility Inbound Mobility	Ms. Ingeborg de Brieder – Senior Liaison Officer Ms. Mascha Kraak – Liaison Officer Mr. Jur Kous – Liaison Officer Ms. Abigail Tjhay – Liaison Officer Mr. Maarten Terpstra – Liaison Officer Mr. Jur Kous – Liaison Officer	
Transcripts	Mr. Boje Boogaerdt – Global Exchange Assistant	
About the UvA		
World-class education	Founded on a tradition of highly integrated academics, the University of Amsterdam enjoys a global reputation for cutting-edge research, high- quality teaching and a broad range of degree programmes. Our open, tolerant and international academic tradition dates back to 1632, and continues to be strong today, thanks to our thriving community of independent thinkers. Now, with more than 31.000 students, we are considered one of the best research universities in the world. We strive for excellence in teaching and research, and are proud to offer you one of the largest selections of English-taught programmes in continental Europe.	
Studying in Amsterdam	Amsterdam provides an ideal environment for academic studies. As the capital city, with a population over 850.000 inhabitants, Amsterdam is the financial, creative and cultural heart of the Netherlands. It is also home to numerous (international) companies, institutions and museums. The city boasts beautiful architecture and more than 150 canals, lending Amsterdam its unique and charming historical ambience. The people of Amsterdam are easy-going and welcoming to foreigners and English is the city's second language. Getting around is easy using the extensive public transportation system. Alternatively, you can explore the city by bike, discovering places where cars, buses, or trams cannot take you.	
Exchange	The Global Exchange Programme is an extensive network of 90 non- European partner universities facilitating student exchanges. Ambitious students from our partner universities are encouraged to participate in a challenging and inspiring academic exchange programme at the UvA.	
Academic tradition	Academic climate	
Deadlines		
Nomination period and deadline (by host university)	Semester 1: 16 March - 6 April Semester 2: 15 August - 15 September	
Application period and deadline (student)	Semester 1: 1 April - 20 April Semester 2: 1 September - 1 October	

## Application and programme information

Application		
Nomination procedure	Official nomination from the home university is a strict requirement to be eligible to apply for the Global Exchange Programme. A link to the nomination portal will be emailed to partner universities before the start of the nomination period. For more information see <u>Application</u> and admission.	
Application procedure	A link to the application portal will be sent directly to the student's email address during the application period.	
Required documents (Soft copy / digital scans)	<ul> <li>Certified copies of academic transcripts of <i>all</i> universities attended, including a list of pending courses</li> <li>Motivation Letter</li> <li>CV/Resume</li> <li>Copy of valid passport</li> <li>Certified copy of English language test results (for non-native speakers of English)</li> </ul>	
Entry requirements		
Entry Requirements	<ul> <li>Students must have completed at least 120 ECTS (or the equivalent in local credits) at the time of departure for study abroad. Students should have a grade point <i>average of 3.0</i> (US system), and a relevant academic background in the proposed field of study.</li> <li>Requirement for students wishing to take courses on Master's level: completed Bachelor's degree in the proposed field of study (except for the Amsterdam Law School, see programme information).</li> <li>Each host faculty might have additional requirements. Please review additional requirements per faculty to see if further conditions apply. Requirements are explained in the document for courses and faculty criteria. For more information see <u>Entry requirements</u>.</li> </ul>	
Language requirements	Non-native speakers of English should provide proof of proficiency in the English language by means of a <i>TOEFL</i> , an <i>IELTS</i> or a <i>CAE</i> test report. For specific English language scorecard requirements see <u>Language</u> requirements.	

Programme information	1	
Language of instruction	English	
Level	Most courses are on bachelor (undergraduate) level. The availability of master (graduate) courses differs per department. Admission for exchange on master-level is done on a case-by-case basis. An exception is the Amsterdam Law School (ALS). Exchange students can only take master courses at the Amsterdam Law School and do not need a completed bachelor's degree to attend. However, students do need to have at least two full years of academic background in law.	
Departments open to exchange students	<ul> <li>Faculty of Economics and Business</li> <li>Faculty of Humanities</li> <li>Faculty of Science, incl. Institute of Interdisciplinary Studies (IIS)</li> <li>Amsterdam Law School</li> <li>College of Politics, Psychology, Law and Economics (PPLE)</li> <li>Faculty of Social and Behavioural Sciences – College of Social Sciences</li> <li>Faculty of Social and Behavioural Sciences – College of Communication Science</li> <li>Faculty of Social and Behavioural Sciences – College of Child Development and Education</li> <li>Faculty of Social and Behavioural Sciences – College of Psychology</li> <li>Amsterdam University College (AUC) - Liberal Arts &amp; Sciences</li> </ul>	
Course information	<u>Courses</u>	
Course placement	All incoming students are advised to be as flexible as possible with their course selection. We aim to register students for preferred courses, but we cannot guarantee course placement. Placement is generally not confirmed until right before the start of the semester.	
Course selection	Students are advised to select courses from one academic department at the UvA. In some cases it is possible to take one or two courses in another department. This can only be arranged on a case-by-case basis by the international officer of your accepting faculty and is dependent on availability of courses.	
Limited enrolment	Due to high demand and space constraints, Amsterdam University College (Liberal Arts & Sciences) and PPLE College have limited access and therefore reserve the right to review applications on motivation, background, study progress and GPA.	
Not open	Medicine (Amsterdam UMC-AMC), Dentistry (ACTA), MSc. Business Studies (Amsterdam Business School)	

Credits, grading & transcripts		
Full time course load	A full-time workload for UvA students is 30 EC (European Credits) per semester. Exchange students generally take between 24 EC and 30 EC. If students wish to take less than 24 EC, permission is needed from the home university and their UvA academic advisor.	
	According to Dutch immigration guidelines, students need to be enrolled in at least 18 EC per semester in order to be eligible for a student residence permit	
Early leave	If students finish a full-time course load before the end of the semester (e.g. in the first two blocks of the semester), they are allowed to return home earlier. However, the housing contract cannot be shortened and covers (almost) the entire semester. Consequently, you will have to pay rent up until the last day stipulated in your contract. In addition, leaving early could also affect your possibilities to attend a resit exam.	
Credits per course	Generally 6 or 12 EC per course	
Grading system	Most faculties at UvA use a grading system ranging from 1-10 (5.5 is a pass). Amsterdam University College uses the US letter system. Some courses may also be taken on a pass/non-pass basis.	
Re-sits	All students at the UvA are allowed to re-sit exams if the initial grade is not sufficient to pass the course. Re-sitting an exam to improve a grade that already counts as a pass (>5.5) is not possible. For more information about rules and regulations please consult the host faculty at the UvA.	
Transcripts	Official certified transcripts are automatically sent to the exchange office of the home university approximately six weeks after the end of the semester. As soon as the first results are registered in SIS, the student administration system, it is possible to obtain a transcript of records until that moment. You can download the results yourself by <u>signing in to SIS</u> .	
Academic Calendar		
Semester system	Two semesters, each comprise three blocks of 8, 8 and 4 weeks.	
Semester 1	End of August 2021 – End of January 2022 Exams: end of each block	
Semester 2	End of January 2022 – End of June 2022 Exams: end of each block	

Collective days off	Academic calendar
Extension	
Extension procedure	<ul> <li>To extend your stay at the UvA, there are several steps to undertake and practical matters to take into consideration:</li> <li>Approval of the International Office of your home university for extending your stay at the University of Amsterdam.</li> <li>UvA's selection committee will then discuss the possibilities.</li> <li>Housing: the possibility of finding accommodation or extending your contract depends on the availability.</li> <li>Extending your stay has consequences for the validity of your residence permit/Visa and could mean that you will have to follow extension procedures. Please find more information on <u>Residence permit extension</u>.</li> </ul> Please note: The Global Exchange Programme has a maximum of one year in total. Extension cannot be guaranteed and is not possible for graduate students, and for Amsterdam Law School students in general.
Accessibility	
Counselling & examination arrangements	UvA offers support, for example counselling or examination arrangements for those who need it. By providing this kind of support we strive to offer you a pleasant study program without any study delay. A disability or chronic condition need not prevent you from studying.
How can I apply for a provision	To request an examination or another arrangement, you can make an appointment with a student counsellor. This can be done through a referral from the study adviser or directly. The student counsellor will advise the contact person of your programme – based on your medical report or submitted dyslexia report – about your eligibility for the arrangement(s) and the period of validity of this/these arrangement(s)
Contact	Student counsellor

Dutch language		
Dutch Language courses	Each semester, the Institute for Dutch Language Education (INTT) of the UvA offers extensive Dutch courses (non-credit bearing) for international students at absolute beginners, beginners, intermediate and advanced level.	
Costs & reimbursement	The costs for the semi-intensive course (recommended) is €320* and needs to be paid in advance. All Global Exchange students may apply for a one-time reimbursement of €320* upon successful completion of the course. The Intensive Dutch summer courses are not covered by this scholarship and must be financed by the student him/herself. (*Price is based on last year's costs and is subject to change.)	
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Application	Applications go through the Office of International Student Affairs. The application form can be found on <u>the INTT website</u> .	
Dutch culture and society courses	<ul> <li>The following Dutch Culture and Society courses* are open for students without a humanities background:</li> <li>1. Dutch Culture and Society in European Context (6 ECTS)</li> <li>2. The Dutch Golden Age (6 ECTS)</li> <li>3. From Rembrandt's Masterpieces to Mass Production: History Painting in Amsterdam c. 1630-1680 (6 ECTS)</li> <li>4. The History and Future of Reading (6 ECTS)</li> <li>5. Urban Multilingualism 1 (6 ECTS)</li> <li>6. Multilingualism in a European Perspective 1 (6 ECTS)</li> <li>7. The Netherlands in the world (6 ECTS)</li> <li>8. All-Time Bestsellers from Amsterdam (6 ECTS)</li> <li>9. Vermeer's Delft (6 ECTS)</li> <li>10. Reading the city: Amsterdam literary classics (6 ECTS)**</li> <li>(* This is a preliminary list, based on the courses offered last year and subject to change.) (**This course is not to be taken by students who have already taken the course All-Time Bestsellers from Amsterdam.)</li> </ul>	

<sup>→</sup> Continue to the next pages for practical matters

## **Practical matters**

Immigration procedure	95
Assistance	UvA Student Services assists all students with immigration procedures. The online application will start around four months before the beginning of each semester. For more information see <u>Visa and permits</u> .
Visa (travel to Amsterdam)	Based on the country of citizenship, students may need to apply for an entry visa. To find out whether you need a visa to travel to the Netherlands as a student, please use the Visa wizard.
Residence Permit / WHS permit	All non-European/European Economic Area (non-EU/EEA) students will have to apply for a residence permit to legally reside and study in the Netherlands for a semester or full year. Students with the Australian, New Zealand and Canadian nationality may also apply for the Working Holiday Scheme permit (WHS permit) instead of the regular residence permit.
Chinese nationals	In addition to the Residence Permit, students with a Chinese passport also need to apply for a NUFFIC certificate. For more information see the <u>Nuffic</u> <u>website</u> .
Accommodation	
Accommodation University housing	The UvA guarantees* accommodation for Global Exchange students applying before the 'early bird' deadline. For more information see <u>Housing</u> . (*Depending on budget.)
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University housing	<ul> <li>applying before the 'early bird' deadline. For more information see <u>Housing</u>.</li> <li>(*Depending on budget.)</li> <li>Each year, we reserve a range of furnished accommodation in Amsterdam and its surrounding areas for our international students. We work with different housing corporations that offer various types of rooms, including shared rooms, private rooms with shared facilities and</li> </ul>

Contract periods	Contract periods are fixed for the duration of the signed lease agreement and run for almost the entire semester. Please note that it is <b>not</b> possible to shorten the contract if a student decides to arrive late, or leave before the end of the semester.	
Housing application fee	One semester	€209 (early bird) / €242 (regular) with reservation*
	Two semesters	€413 (early bird) / €440 (regular) with reservation* *Price is based on last year's costs and is subject to change.
Approximate costs	The rental prices range from approximately $\leq 300$ to $\leq 850$ per month, depending on room type. An additional administration fee, ranging from $\leq 65$ to $\leq 200$ applies for each new contract.	
Housing application	The UvA uses an online application portal to process all applications for student accommodation. Once admitted to the Global Exchange Programme at the UvA, students will receive an email with a link to the online application portal.	
Insurance		
Health	The UvA does not have a mandatory health insurance plan, but it is required by law to have appropriate health insurance for the duration of your stay in the Netherlands. The UvA has special agreements for exchange students with certain insurance companies. For more information see <u>Insurance</u> .	
Liability	Having sufficient liability insurance is mandatory in the Netherlands, in case of damage to other people or property.	
Arrival and Orientation		
Recommended arrival dates	Semester 1: Mid-August Semester 2: Last week of January	
Airport pick up	The University of Amsterdam offers a pick-up service from Schiphol Amsterdam Airport during the recommended arrival dates. For more information see <u>Airport pick up</u> . This service is currently suspended due to Covid-19. For the latest updates, check the <u>Upon Arrival</u> page.	
Introduction Period	The Introduction period takes place right after the recommended arrival dates. For more information see <u>ISN Amsterdam</u> .	
Faculty Introduction	Generally takes place one week before the start of the semester. The set- up of this event is subject to change because of Covid-19. It currently takes place online. For more information, check the <u>Upon Arrival</u> page.	

Ambassadors programme	
Programme interes interna organi: you w netwo Exchar Award	ambassador, you will contribute according to your talents and its. Working with other ambassadors in a mixed group of local and ational students, you can get involved in advising students, sing events, writing articles or producing a newsletter. In return, ill receive training to help develop or enhance your intercultural rking, project planning and professional skills. In 2015, the Global oge Ambassador Programme won the prestigious Orange Carpet for the sector Higher Education. For more information see one Ambassadors Programme.

## Estimated living expenses

Provided numbers are rough estimates, and based upon the previous academic year

Residence permit (including visa)	€ 210
Housing	€ 300 – € 850 per month
Application fee (early bird)	€ 209 (one semester) € 413 (full year)
Administration fee	€ 65 to € 200 (housing corporation)
Refundable room deposit	Generally equal to monthly rent (ranges from € 300 to € 850)
Personal expenses (including food)	€ 400 – € 600 per month
Books	€ 75 per month
Public Transport / Travel	€ 70 – 100 per month (if not using a bike and when living in Amsterdam)
Bicycle	€ 150 (Second-hand, including lock)
Health insurance	€ 75 per month